

GUIDE TO BUILDING A BOOK ONLINE

GETTING STARTED

You can create your custom Mercury Reader either by filling out and faxing a completed Order Form or by using our online BookBuilding system.

To access this system, go to www.pearsoncustom.com keyword search: **mercuryreader** and click "Build Your Book." Set up an account and assign yourself a password in order to view and select content.

The screenshot shows the Pearson Custom Library: Mercury Reader website. It features a navigation bar with the Pearson logo and the text "Pearson Custom Library: Mercury Reader". Below the navigation bar, there is a welcome message and a list of steps for creating a custom book. On the right side, there are two main sections: "New Users" and "Registered User Login". The "New Users" section includes fields for "Your Name:", "Email:", "Password:", and "Confirm Password:", along with a "SUBMIT" button. The "Registered User Login" section includes fields for "Email:" and "Password:", a "Remember my password on this computer" checkbox, and a "LOGIN" button. Below the login section, there is a "Forgot your password?" link and a "SEND MY PASSWORD" button. At the bottom of the page, there is a banner image showing several books.

Enter information here if you are a new user.

Log in here if you are a returning user.

SEARCH FOR CONTENT

Use the search box to search for content by author, title, keyword, or file number. Or, browse content by book. Click and drag selections to the "Ordered Items" section to add chapters to your custom book. You can sequence your chapter selections by click-and-dragging them into the order you would like.

The screenshot shows the Pearson Custom Library: Mercury Reader website's search and content selection interface. It features a search box with a "GO" button and a "Reset" button. Below the search box, there are several dropdown menus for "Content Type", "Search By", "Theme", "Genre", "WAC Sub-Categories", and "Contemporary Writing Sub-Cats". There are also buttons for "Add selections", "Remove items", "Add Outside Content", and "Insert Section Title". On the right side, there are buttons for "SAVE DRAFT" and "NEXT >". Below the search box, there is a table with columns for "Title", "Pages", and "Ordered Items". The table lists several books, including "The Reading and Writing Process", "Widows", "Freedom Denied", "Size 6: The Western Women's Heem", "Genes Cleaned and Starched, While You Wait", "Can You Be Educated From a Distance?", and "The Employment Effects of Living Wage Laws". The "Ordered Items" column shows the books in the order they have been added to the custom book. At the bottom right, there is a "Price for BW: \$0.27" label.

Use the dropdown menu to choose readings or chapters.

Click NEXT to design your cover and title page.

Click here to preview your custom book.

Click here to add third party content or your own materials.

Here you'll see the net price and page count of your book.

See details on the selected reading or chapter here.

www.pearsoncustom.com keyword search: **mercuryreader**
1-800-777-6872 • customlibrary@pearson.com



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FINALIZE YOUR BOOK

Provide Information regarding your school, course, enrollment, and class start date.

The screenshot shows a web form for finalizing a custom book. It includes sections for binding and print type, course information, school details, and a checkbox for requesting a free printed evaluation copy. Callouts point to the binding options, the school dropdown menu, the 'I would like to receive a FREE printed evaluation copy' checkbox, and the 'NEXT' button.

Choose either perfect or spiral binding.

Enter your zip code to select your school from a dropdown list.

Click here to request a FREE printed evaluation copy

Click NEXT when you have entered all of your information.

RECEIVE YOUR ISBN

Print this confirmation page containing your unique ISBN and take it to your bookstore.

The screenshot shows a confirmation page titled 'Your custom book is complete.' It includes a message thanking the user for considering Nutrition, a highlighted box for the custom book ISBN, an 'IMPORTANT!' section with instructions, and a table of book content details. A callout points to the ISBN box.

Your Custom ISBN will appear here.

Selection #	Chapter title	Author	Page number
1	What is Nutrition?	Joan Salge Blake	26
2	Tools for Healthy Eating	Joan Salge Blake	36
3	The Basics of Digestion	Joan Salge Blake	28
4	Carbohydrates: Sugars, Starches, and Fiber	Joan Salge Blake	46
5	Fats, Oils, and Other Lipids	Joan Salge Blake	46

NOTE: Your custom books will not be printed until we receive a purchase order from your bookstore. Please allow 4-6 weeks for delivery from the date we receive your bookstore order.